



**State of Georgia  
Environmental Protection Division  
AGRICULTURE WATER PERMITTING PROGRAM**



**APPLICATION FOR A LETTER OF CONCURRENCE  
TO INSTALL AN AGRICULTURAL WATER WITHDRAWAL SYSTEM**

The water source is in \_\_\_\_\_ County.

For EPD Use	AppID
Assigned Permit Number	A - -
Date Application Received	/ /
Fee Received	\$

**Property Owner**

**Operator/Manager** (if different than property owner)

Farm/Corp Name \_\_\_\_\_

Farm/Corp Name \_\_\_\_\_

Name \_\_\_\_\_  
(First, MI, Last, Suffix)

Name \_\_\_\_\_  
(First, MI, Last, Suffix)

Mailing Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home \_\_\_\_\_ Mobile \_\_\_\_\_  
Phone \_\_\_\_\_ Phone \_\_\_\_\_

Home \_\_\_\_\_ Mobile \_\_\_\_\_  
Phone \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

**APPLICATION FOR:**

Type of Water Source: \_\_\_ Well only (Well to Irrigation) \_\_\_ Surface water only (Surface water to Irrigation)  
\_\_\_ Pond refilled by well (Well refills pond & Surface pumps to Irrigation) \_\_\_ Other Combination

Purpose(s) of water use (check):

- \_\_\_ Irrigation (row crops, vegetables, sod production, orchards, plant nurseries, pastures)
- \_\_\_ Livestock/Poultry Watering
- \_\_\_ Other agricultural use (specify):

- \_\_\_ Irrigation Golf Course/Athletic Field
- \_\_\_ Commercial Fish Production
- \_\_\_ Recreational Pond

\_\_\_\_\_

Planned Date of Irrigation System Installation \_\_\_/\_\_\_/\_\_\_ Name of Field \_\_\_\_\_

Irrigation system planned for this source:

Center Pivot/Linear Move \_\_\_; Traveler \_\_\_; Solid Set Sprinkler \_\_\_; Drip \_\_\_; Other \_\_\_\_\_;

Maximum number of acres to be irrigated from this source in any one year. \_\_\_\_\_ acres

Will you inject chemicals or fertilizers into the irrigation water? Yes  No

**If the Application is for a well or a well will be part of the withdrawal system, complete this section:**

Planned Pumping Capacity \_\_\_\_\_ gal/min Planned Date of Pump/Well Installation \_\_\_/\_\_\_/\_\_\_

Well Depth \_\_\_\_\_ feet; Depth of Well Casing \_\_\_\_\_ feet; Well Casing Diameter \_\_\_\_\_ inches

GPS Coordinates of planned drilling location (Degrees, Minutes, Seconds or Decimal Degrees):

Latitude \_\_\_\_\_ Longitude \_\_\_\_\_

Designated Well Name for ID on permit (ex. "Jones Farm" or "old house") \_\_\_\_\_

**If the Application is for surface water or surface water will be part of the supply, complete this section:**

Planned Pumping Capacity \_\_\_\_\_ gal/min      Planned Date of Pump Installation \_\_\_\_/\_\_\_\_/\_\_\_\_

**Surface Water Source:**

\_\_\_ Stream, creek, or river or canal/ditch connected to that flowing water; River/Stream Name \_\_\_\_\_

\_\_\_ Shared Pond, Lake or Reservoir not entirely on your property; Pond/Reservoir Name \_\_\_\_\_

\_\_\_ Pond or reservoir lying entirely on the property named above; Pond Name \_\_\_\_\_

Indicate how the pond is filled

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| ___ Perennial or intermittent stream | ___ Rainfall Runoff only             |
| ___ Springs & seeps                  | ___ Pumped water from stream or pond |
| ___ Sinkhole or natural pond/wetland | ___ Pumped water from well           |

GPS Coordinates of planned pump station (decimal degrees or deg,min,sec) Latitude \_\_\_\_\_ Longitude \_\_\_\_\_

**If the Application involves more than one well or pump in a water supply system, please complete this section:**

Well-to-pond, stream-to-pond and other complex supply systems may be permitted under a single agricultural permit with a single set of permit conditions. However each of the interconnected wells or pumps must be described and locations listed. Under most current water metering provisions, only the pumps that directly supply irrigation systems will have meters, avoiding double reporting of water that is pumped twice. Permit Certificates will show the "associated" groundwater and surface water permits.

To issue correct letters of concurrence and permits, please answer the following for well-to-pond and other multiple source supplies:

A. Are there any existing **wells** pumping into the pond now? \_\_\_ How many wells? \_\_\_ Are they permitted? \_\_\_  
If permitted, please provide the permit numbers. \_\_\_\_\_

B. Are there any existing **surface water pumps** on your pond now? \_\_\_ How many? \_\_\_ Are they permitted? \_\_\_  
Please provide the permit numbers \_\_\_\_\_

If you have any un-permitted wells or surface water pumps on this well-to-pond system, please fill out additional applications and send them to EPD at your earliest convenience. Please be sure to indicate which permits or which well-to-pond system this withdrawal will be associated with. If you feel that a diagram would help explain your system, you may draw a diagram on the back of your application.

**Application maps:**

**All applications must include specific location information** for proposed wells and pumps. Applications missing this information will be returned for corrections. You may use GPS coordinates, as indicated above, or use one of the high resolution maps described on the attached sheet.

Application maps showing approved drilling or pump station locations will accompany Letters of Concurrence and final permit maps will be issued indicating the specific location of the permitted withdrawal.

**Submitting Your Application**

Please submit the completed application form along with any associated maps to: **GA EPD Agricultural Permitting Unit, 531 Main Street, Suite D, Tifton, GA 31794-4898**. You may also bring your application to our office in Tifton. FAX applications will no longer be accepted. If your application is approved, you will be issued a Letter of Concurrence to Install an Agricultural Withdrawal System which will be valid for a period of **one** year. After the well or pumping system is installed, please follow the instructions in the Letter of Concurrence to obtain a permit for agricultural water use. Call us at **(229) 391-2400** if you have questions or need assistance.

**Signature**

I hereby certify that the information in this application is correct and accurate to the best of my knowledge. I understand that, if issued, the permit may be revoked for falsification of information given in this application.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Name (Typed or Printed) \_\_\_\_\_

## Instructions for providing maps or location information for your application

Talk with your NRCS representative, well driller, irrigation supplier or other professional to determine appropriate locations for your proposed water source. Then, for the place you plan to install pumps or drill a well, please attach a map or specific details to locate your planned withdrawal. Here are some options to prepare maps or information to send:

- a. If you have a GPS unit, go to the site, record the latitude and longitude. Be sure to record all digits shown to get within a hundred feet or so. Email or phone us with the application ID number and the GPS coordinates.
- b. Your county agent has been given a set of high-resolution FSA images (maps) with a grid superimposed. These are similar to the soils maps, but the images are in color and from 2005. Locate the correct map, and note its page number and the grid coordinates of your application point. Place the information where the application asks for GPS coordinates. These are also available at <http://www.nespal.org/APU/>.
- c. Some online maps, like GoogleMaps have the option of viewing and printing hybrid maps – maps with roads over top of an aerial or satellite image. For Google Maps, <http://maps.google.com> type in your street address or city to zoom in, and then select hybrid in the upper right corner. Locate your withdrawal point, print the map, clearly marking the paper copy, and mail it to us. Be sure that it includes enough landmarks to figure out where in the county that it is located, or also attach a separate countywide map showing approximate location.
- d. USGS topographic maps show streams and older ponds. Copy a section that includes your farm. Mark and mail a copy. Be sure that it includes enough landmarks to figure out where in the county that it is located, or also attach a separate countywide map showing approximate location.
- e. NRCS or FSA farm maps usually show details of irrigated fields, ponds, and streams. Copy a section, mark it, and send it to us.

### What follow-up can I expect from this application?

EPD's Agricultural Permitting Unit, now located in Tifton, Georgia, will email or send you a **confirmation note** that your application is complete or request missing information, including payment of applicable fees, within 30 days of receiving your application\*. When the application is complete, your application information is entered into our records and the location is mapped into a geographic information system (GIS). Once mapped and entered, a **preliminary screening** is done based on the location and type of request.

Preliminary screening examines the request in light of any current water restrictions that may be authorized by the General Assembly, the DNR Board, or other appropriate agencies. If there are problems based on the preliminary screening, you will be notified and your options explained.

Applications are then given thorough **geologic and/or hydrologic evaluations** based upon your requests. Evaluations are done in order of date received. The evaluations seek to protect existing users to the extent provided in Georgia law, and they determine impact on natural resources. In some cases, your request may be too close to another user or may seek access to waters that are already at capacity use. We will inform you of these concerns and explain your options.

If no problems arise, we will issue a **Letter of Concurrence**. This is your permission to proceed with financing, design, and installation of the water source. It is at this time that you can hire a well driller, who can drill, develop, and test your well. You may also proceed with installation of irrigation systems, confident that you will be given a Permit to Withdraw waters, once your paperwork is sent in. There is a one-year period (normally) for you to complete your installation. Your licensed well driller **MUST** complete the *Well Data Log*, and a representative from the Georgia Soil and Water Conservation Commission **MUST** complete the *Water-use Meter Approval Form*.

You should notify the Georgia Soil and Water Conservation Commission as you plan installation to be sure that you provide for and correctly install an approved water-metering device. We periodically send them lists of those receiving Concurrence letters, but you should contact them so that your Permit is not held up.

The final stage is **confirmation of the correct installation**. This will involve a site visit by a representative of the Georgia Soil and Water Conservation Commission and possibly a representative of the Environmental Protection Division. You must then complete and forward paperwork, including GaSWCC meter inspection, the well log (prepared by the well driller), and additional conservation plans or other plans as requested in your Letter of Concurrence.

Once forms are filled, we will issue you **Permit to Withdraw Water for Agricultural** purposes. You cannot utilize your irrigation or other ag use until the permit is issued.